

EDMOND WOMEN'S CLUB COMMUNITY GRANT APPLICATION FORM

FOR THE YEAR 2021-2022

APPLICATIONS DUE **NOVEMBER 1, 2021**

PREPARER INFORMATION:

1. Name:
2. Email address:
3. Contact phone(s):

GENERAL INFORMATION:

4. Name of Organization:

5. Address:

City:

Zip Code:

6. Phone #

Website:

7. Date of Organization Founding/Incorporation:

8. State of Incorporation:

9. Is the organization affiliated with or currently licensed by any national, state or local organization?

Yes

No

If yes, please provide name and purpose of such an affiliation.

10. Organization's Federal Tax ID Number:

11. Purpose of the organization:

12. Give a brief history of the organization:

13. Describe the programs and services provided and the impact they have on the Edmond community:

14. How is the organization governed?

15. How many board members are there?

How many financially support the cause?

16. How often does the governing body meet?

17. Please provide the number of:

Full time Staff:

Part time Staff:

Volunteers:

Clients served:

18. Services by geographic area--Please provide percentage of services and programs provided to:

Edmond:

Oklahoma County:

State of Oklahoma:

GRANT REQUEST DETAILS:

19. Name of program/project request:

20. Executive summary of the project:

21. What is the total amount of funding you are requesting?

22. In order of priority, please attach a list what these funds would provide? (i.e. Tangible goods/Equipment? Salaries? Supplies? Scholarships? Client aid? Etc.)

(If Tangible goods/Equipment, three (3) written cost estimates from independent vendors must be attached for each item.)

Column headers on the list should be: Item Requested/Description/Cost

Attached?

23. Have you applied for other grants to support these programs?

If so, from whom?

24. If EWC request was only partially funded, where would the remaining funds come from?

25. Does this request require approval of, or cooperation with, any other organization or agency?

Yes No

If so, please provide documentation of the agreement.

Attached?

FINANCIAL DATA:

Note: Grant requests with incomplete financial information/requested copies will NOT be considered for funding.

26. Please attach a copy of the current IRS determination letter (IRS tax exempt status letter declaring 501c(3), 501c(8) or 501c(10) status approval) or documentation that the organization is a part of a municipal government.

Attached?

27. Please attach a copy of the organization's financial statements for the past 3 years (If the organization applied for an EWC grant for the year prior to the one covered by this application, only last year's data is required. We will update with the information we already have.

This information can be provided via:

- a. Audit report
- b. IRS 990 Informational tax return

Attached?

28. Provide a copy of your current year's operating budget, detailing the anticipated income and expenses. Please provide a breakdown of potential sources of income, including any pending grant applications.

Attached?

Organization's Fiscal Year:

Provide a breakdown of your principal sources of income (by total dollars or percentage of total):

Individual Donors

Corporate/Foundation Donors

Government contracts

Earned Income

Other

31. Does your organization have an endowment?	Yes	No
How is it funded?		
Can endowment funds be accessed by the organization?	Yes	No
Are these funds included in your annual income budget?	Yes	No

CONDITIONS OF APPLICATION:

This complete application (including any attachment, support etc.) must be emailed by **November 1, 2021**. No applications or amendments will be accepted after this date.

Grants will be awarded in May 2022. If EWC grant funds are accepted by your organization a statement of accountability or other evidence that the funds have been spent for the stated purpose will be due prior to July 1, 2023. Failure to provide this accountability statement will result in the organization's ineligibility for any EWC grant funding in the subsequent two years.

Please review your application thoroughly. Incomplete applications will NOT be considered for funding.

Signature and Title of Application Preparer:

Signature and Title of Organization Leader:

**** You may submit additional information with your completed grant application if you feel it is necessary ****